

#### I. **DENOMINATION OF THE EVENT**

Venue:	Millstreet CSI 2* International Horse Show				
Date:	August 3 <sup>rd</sup> -	6 <sup>th</sup> 2017	NF:	IRL	
Indoor:			Outdoor:	$\boxtimes$	
EVENT CATEG	ORIES:				
CSIO5*	CSI5*-W	CSI5*	CS: CS: CS: CS:	IU25-A	CSIU25-B
Championship	G	ames 🗌			
I. GENERAL CONDITIONS					
FEI Statutes, 23 <sup>rd</sup> edition, effective 29 April 2014					

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- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2017
- FEI Veterinary Regulations, 13th edition 2014, effective 1 January 2016, updates effective 1 January 2017
- The Jumping Rules and its Annexes, 25th edition, updates effective 1 January 2017
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2016
  - http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2017
- CSI/CSIO Prize Money requirements 2017
  - http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017\_0.pdf
- **Longines Rankings Groups Categories 2017** 
  - http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017\_0.pdf
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 22.06.2017 updated on 23.06.2017

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.



## **TABLE OF CONTENTS**

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1. 2. 3. 4. 5.	ORGANISER ORGANISING COMMITTEE EVENT DIRECTOR Stable manager. Announcer	5 5
٧.	OFFICIALS	ε
VI.	INVITATIONS	
1.	GENERAL	
VII.	ENTRIES	
1. 2. 3. VIII.	ENTRY DATES AND ENTRY FEES	8 10
IX.	COMPETITION DETAIL	
х.	FACILITIES OFFERED	
<b>7.</b> 1.	ATHLETES	
1. 2.	GROOMS	
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION	
1.	DRAW	
2.	COMPETITION ARENA(S)	
3.	PRACTICE ARENA(S)	18
4.	STABLES	
5.	SAFETY CUPS	
6.	TIMING DEVICE	
7.	SCORING/TIMING PROVIDER	
8. 9.	PRIZE GIVING CEREMONYADVERTISING ON ATHLETES AND HORSES	
10		
11		
12		
13	<i>,</i>	
14	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS	19
15	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	19
16	SUSTAINABILITY	19
XII.	VETERINARY MATTERS	20
1.	CUSTOMS FORMALITIES	20
2.	HEALTH REQUIREMENTS	20
3.	NATIONAL REQUIREMENTS	20
4.	PONIES	
5.	INJURY SURVEILLANCE	
6.	TRANSPORT OF HORSES	
7. o	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	21
8. C	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS,	27
CF	AFILIV VI	∠∠



KIII.	HUMAN ANTI-DOPING	23
KIV.	ADDITIONAL INFORMATION	<b>2</b> 3
1.	INSURANCES AND NATIONAL REQUIREMENTS	23
2.	PROTESTS/APPEALS	24
3.	SCHOOLING DURING COMPETITIONS	24
4.	STEWARDING	
5.	DISPUTES	25
6.	MODIFICATION TO SCHEDULE	
7.	ADDITIONAL INFORMATION FROM THE OC	25
8.	PRIZE MONEY DISTRIBUTION	27
KV.	ANNEXES	29

# III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

- 1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <a href="https://www.fei.org">www.fei.org</a>.



### IV. GENERAL INFORMATION

#### 1. ORGANISER

Name: Millstreet Equestrian Services Ltd

Address: Green Glens Arena, Millstreet Town, Co.Cork, Ireland.



Telephone: 00353 29 70800 Fax: 00353 29 70306

Email: admin@millstreethorseshow.ie

Website: www.millstreet.horse

### **Contact Details Show Ground:**

Address: Green Glens Arena, Millstreet Town, Co Cork, Ireland

Telephone: 00353 29 70800

GPS Coordinates: N 52. 06 277, w009. 062817



Accessibility details (directions by road, nearest airport / train station): Nearest airport is Cork approx. 40km from the showgrounds, 45 min drive by car. Main ports are Rosslare in Co. Wexford or Cork. Main train station- Millstreet which is 15 mins walk from the showgrounds.



#### 2. ORGANISING COMMITTEE

Honorary President: Mr Noel C Duggan
President of the Event: Mr Noel C Duggan
Show Secretary: Ms Eimear Buckley
Press Officer: Ms Eimear Buckley

### 3. EVENT DIRECTOR

Name: Mr Thomas Duggan

Address: Green Glens Arena, Millstreet Town, Co. Cork, Ireland

Telephone: 00353 29 70800 Mobile: 00353 29 70800 Fax: 00353 29 70306

Email: admin@millstreethorseshow.ie

#### 4. STABLE MANAGER

Name: Ms Eimear Buckley Telephone: 00353 29 70800

Email: admin@millstreethorseshow.ie

### 5. ANNOUNCER

Name: Mr Kieran O'Donovan and Mr Craig Blackie Email: kod52@hotmail.com and craigblackie@me.com



### V. OFFICIALS

Compulsory
In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
		Ground Jury President	10095065	Janet Currie	IRL	3	Janet.currie1948@btinternet.com* 0044 7525908886
1	Ground Jury	Ground Jury Member	10051952	Hilary McCelland	IRL	3	hilarymccelland@hotmail.com
		Ground Jury Member	10050815	Elizabeth Scott	IRL	3	lizscott@yahoo.ie
		Ground Jury Member	10141454	Noelle Reidy	IRL	1	Reidynoelle1231@gmail.com
		Ground Jury Member	10141453	Michael Hennessy	IRL	1	Michaelhennessy86@yahoo.ie
2	2 Foreign Judge	Foreign Judge 1004	10049373	Alan Golledge	GBR	3	alangolledge@icloud.com*
	- or origin bunge		100.3375	, and concess	00.,		0044 7984169725
3	Foreign Technical Delegate	Foreign Technical Delegate					
		Course Designer	10062895	Olaf Herrmann	GER	3	optikherrmann@arcor.de* 0049 172 2115296
4	Course Designer	Assistant Course Designer	10049548	James Tarrant	IRL	2	james@jtjumps.com
		Assistant Course Designer	10050195	Leeson Sirett	AUS	3	leesoncornella@gmail.com
	Appeal	Appeal Committee President	10050554	Norman Wheeler	IRL	Ret	norlizone@eircom.net
	Committee	Appeal Committee Member	10049549	Patricia Furlong	IRL	3	ipfurlong@eircom.net



		Appeal Committee Member		Mary Quinn	IRL	Nat	Lal.mary.quinn@gmail.com
6	Chief Steward	Chief Steward	10093415	John Lithgow Currie	IRL	2	lithgowcurrie@thinkpositive.co.uk* 0044 7775918660
7	Foreign Steward (only for 5* Events, FEI appointed)	Foreign Steward					*
		Assistant Steward	10052819	Betty Murphy	IRL	2	bettyflights@yahoo.ie
_	Assistants Charrends	Assistant Steward	10052736	Marie Wheeler	IRL	2	Wheelermarie17@gmail.com
7	Assistants Stewards	Assistant Steward	10052307	Noeleen Kerins	IRL	2	Noeleenkerins14@gmail.com
		Assistant Steward	10052306	Francis Kerins	IRL	2	Noeleenkerins14@gmail.com
	FEI Veterinary Delegate	FEI Veterinary Delegate	10086801	Sinead Devine MRCVS MVB	IRL		eireanaigh@yahoo.com* 00353 87 3529903
8	Veterinary Commission	Veterinary Commission President					*
J		Foreign Veterinary Delegate					*
		Assistant FEI Delegate					
	Veterinary Service Manager (VSM)	Veterinary Service Manager	10049841	Edward O'Flynn MRCVS MVB	IRL		bluepoolclinic@eircom.net
9	Treating Veterinarian (VR Art 1010)	FEI Permitted Treating	10049841	Edward O'Flynn MRCVS MVB	IRL		bluepoolclinic@eircom.net*
	(117111 2020)	Veterinarian					00353 86 1653030
10	Medical Doctor	Medical Doctor		Dr Mary Roycroft			maryvroycroft@eircom.net*
10	Medical Doctor	Medical Doctor		Di Mary Roycroit			00353 87 2696623
11	Farrier	Farrier		Nicholas Pomeroy			nickpomeroy@live.com
12	NF Delegate	NF Delegate (if applicable)					*



### VI. INVITATIONS

#### 1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

CSI2\*:

NF's invited:
Reserve NFs:
Unrestricted
Unrestricted
Unrestricted
Unrestricted
Unrestricted
Vumber of home athletes:
Vumber of foreign athletes:
50% if possible

Number of horses per athlete:

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Maximum number of international horses is 150, entry by invitational system, invites sent out to each NF, if you require or would like an invitation please email: admin@millstreethorseshow.ie

### VII. ENTRIES

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<a href="https://entry.fei.org">https://entry.fei.org</a>);
- Additional documentation can be found at: http://inside.fei.org/fei/your-role/nfs/entry-system;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

#### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25<sup>th</sup> edition, updates effective 1 January 2017.

#### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)



Definite Entries: July 27<sup>th</sup> 2017

Last date for substitutions: Tuesday August 1st 2017

**Entry fee per horse:**Gold Tour International Classes (€350)
Silver Tour International Classes (€330)

(VAT excluded)

Stabling fee per horse: (May not be charged for CSIs in Europe

or for CSIOs worldwide)

VAT n/a

Total fee per horse: €350 Gold Tour/€330 Silver Tour

For details on the maximum entry fee that may be charged please refer to Jumping Rules Annex VI: CSI Requirements for Europe and North America / CSIO Requirements Worldwide.



### 2. NO-SHOWS/LATE WITHDRAWALS

**NB**: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: €150

### 3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

	ereunder with the details of the amounts to be charged approved by the FEI and listed in the approved Schedule
EADCMP Fee: Included in Lower Level Events (CIMs) (For definition of CIMs see Appendix Higher Level Events (All other events not defined as CIMs)	x E of the FEI General Regulations) CHF 25 per horse per event
Manure disposal: Hay:	€90 must be requested in advance €40 per horse €10 per bale €10 per bale €10 per bale
All aforementioned amounts are	including VAT
VAT number of the organiser:	4873337S
Space for organis	er to include details if necessary



## VIII. TIMETABLE

(to be provided per category/level if multiple events)

events)	Day	Date	Time
Opening of stables	Tuesday	01/08/17	14.00
Horse Inspection All horses taking part at this Event must	Wednesday	02/08/17	14.30-
be present during the first horse inspection, unless unable to do			16.30
so due to "force majeure"			
Horse Re-Inspection	Thursday	03/08/17	09.00-
			10.00

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
Declaration of Starters		made in w	_		///////////////////////////////////////
	l'	evening of the	respective		///
International No. 1 CCI 2*		on by 18.00	12.00	A FFT	61000
• International No 1- CSI 2* International Competition:	Hursday	03/08/17	12.00	Art FEI 274.5.3	€1000
1.25m Speed, Silver Tour				2/4.5.5	
	Thursday	03/08/17	14.00	Art FE	I€2000
International Competition:	,	, ,		274.5.3	
1.30m Speed, Silver and Gold					
Tour					
	Thursday	03/08/17	16.00		I€3000
International Competition:				238.2.1	
1.40m Grand Prix Qualifier,					
Gold Tour  International No 4 -CSI 2*	Friday	04/08/17	13.30	Art FEI 239	61000
International Competition:	illuay	04/06/17	13.30	AITTLI 239	C1000
1.25/1.30m, Silver Tour					
• International No 5 -CSI 2*	Friday	04/08/17	15.30	Art FE	I€2000
International Competition:	,	, ,		238.2.2	
1.40m Grand Prix Qualifier,					
Gold Tour					
• International No 6 - CSI 2*	Saturday	05/08/17	13.00		I€3000
International Competition:				238.2.2	
1.25m Final Silver Tour				Table A	
• International No 7 – CSI 2*	Saturday	05/08/17	15.30		I€8000
International Competition:				238.2.2 Table A	
1.35m Millstreet Masters, Gold Tour				l'able A	
• International No 9 - CSI 2*	Sunday	06/08/17	09.00	Art FEI	€5000
International Competition:	Januay	00,00,17	03.00	238.2.2	
1.35m Final, Silver and Gold					
Tour					
• International No 8 - CSI 2*	Sunday	06/08/17	15.00	FEI Ar	t€25000
International Competition:				273.3.3.1/2	
1.45m Millstreet Grand Prix,				73.2.2/273.	
Gold Tour				4.3	
Total Prizo Monov	£50 000				
<ul><li>Total Prize Money</li><li>Prizes in Kind</li></ul>	€50,000	rystal, Flowers	etc		
- THZES III KINU	Susiles, C	i yacai, i loweis	, e.c		_



Applicable government tax to be deducted from Prize Money (see also p. 25): \_\_\_\_\_% GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – N/A
Best foreign athlete - N/A
Best home athlete – N/A
Team awards – N/A

**PRIZE - CLASSIFICATION:** 



### IX. COMPETITION DETAIL

Competition description: CSI 2\* Gold Tour

Jump-off (if any)

Speed/Fixed time

FIRST DAY: Thursday DATE: 03/08/17 **COMPETITION No:** International No 1 **Time:** 12.00 Type of Competition: 1.25m Two Phase, both against the clock. Acc. to Article: 274.5.3 Competition description: CSI 2\* Silver Tour Jump-off (if any) No Jump Off Speed/Fixed time 350 m/min Obstacles height: 1.25m max Number of horses per athlete 2 Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.) Total prize money: €1000 Chart to be used: 1 (25% to winner) 2 (33% to winner) X Please specify prize money amount for each athlete placed 13th and beyond: €10 \* \* \* \* \* \* \* \* \* \* **COMPETITION No:** International No 2 **Time:** 14.00 Type of Competition: 1.30m Two Phase, both against the clock. Acc. to Article: 274.5.3 Competition description: CSI 2\* Gold and Silver Tour Jump-off (if any) No Jump Off Speed/Fixed time 375 m/min Obstacles height: 1.30m max Number of horses per athlete 2 Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.) €2000 Total prize money: Chart to be used: 1 (25% to winner) 2 (33% to winner) X Please specify prize money amount for each athlete placed 13th and beyond: €10 \* \* \* \* \* \* \* \* \* \* **COMPETITION No:** International No 3 **Time:** 16.00 Type of Competition: 1.40m Table A One Round Speed, Grand Prix Qualifier - Top 20 athletes to qualify for Sunday's Grand Prix Acc. to Article: 238.2.1

No Jump Off

375 m/min

Page **13** of **30** 



Obstacles height: max Number of horses per athlete Number of Starters: competition must be divided and the Total prize money: Chart to be used:  Please specify prize money amount f	equivalent amount of € 3'000 1 (25% to winner) 2 (33% to winner)	□ x
*	*****	
SECOND DAY : Friday		DATE: 04/08/17
COMPETITION No: International N	o 4	<u>Time:</u> 13.30
Type of Competition: 1.25/1.30m	Table C Acc. to A	article: 239
Competition description: CSI 2* Silv	er Tour	
Jump-off (if any) Fixed time Obstacles height: max Number of horses per athlete Number of Starters: competition must be divided and the Total prize money: Chart to be used: Please specify prize money amount f	1.25m /1.30m 3 100* (if more the equivalent amount of €1000 1 (25% to winner) 2 (33% to winner)	□ x
*	* * * * * * * * *	
COMPETITION No: International N	o 5	<u>Time:</u> 15.30
Type of Competition: One Jump Of Sunday's Grand Prix, until the quota to Article: 238.2.2	<del>-</del>	•
Competition description: CSI 2* Gol	d Tour	
Jump-off (if any) Speed/Fixed time Obstacles height: max Number of horses per athlete Number of Starters: competition must be divided and the Total prize money: Chart to be used:	2 100* (if more th	an 100 take part then, the prize money must be provided.)
Please specify prize money amount f	2 (33% to winner) for each athlete place	<b>X</b> d 13 <sup>th</sup> and bevond: €12

\* \* \* \* \* \* \* \* \* \*

Page **14** of **30** 



**DATE** : 05/08/17 THIRD DAY : Saturday **COMPETITION No:** International No 6 **Time:** 13.00 Type of Competition: 1.25m Final Table A against the Clock Acc. to Article: 238.2.2 Competition description: CSI 2\* Silver Tour Jump-off (if any) One Jump Off Speed/Fixed time 350m/min Obstacles height: max 1.25m Number of horses per athlete 2 Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.) Total prize money: €3000 Chart to be used: 1 (25% to winner) 2 (33% to winner) X Please specify prize money amount for each athlete placed 13th and beyond: €10 \* \* \* \* \* \* \* \* \* \* Time: 15.30 **COMPETITION No:** International No 7 Type of Competition: Millstreet Masters 1.35m One Jump Off Acc. to Article: 238.2.2 Competition description: CSI 2\* Gold Tour Jump-off (if any) One Jump Off Speed/Fixed time 375 m/min Obstacles height: 1.35m max Number of horses per athlete 2 Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.) Total prize money: €8000 Chart to be used: 1 (25% to winner) 2 (33% to winner) X Please specify prize money amount for each athlete placed 13th and beyond: €10 **FOURTH DAY: Sunday DATE: 06/08/17 COMPETITION No:** International No 9 **Time:** 09.00 Type of Competition: 1.35m Table A against the clock. Acc. to Article: 238.2.2 Competition description: CSI 2\* Gold and Silver Tour Jump-off (if any) One Jump Off Speed/Fixed time 375 m/min



**Time:** 15.00

Obstacles height: max 1.35m Number of horses per athlete 3

Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)

Total prize money: €5000

Chart to be used: 1 (25% to winner)  $\square$  2 (33% to winner)  $\mathbf{X}$ 

Please specify prize money amount for each athlete placed 13th and beyond: €10

### **COMPETITION No:** International No 8

Type of Competition: CSI 2\* Gold Tour 1.45m Millstreet Grand Prix

Acc. to Article: FEI Art 273.3.3.1/273.2.2/273.4.3

LONGINES Ranking Competition group D.

Competition description: Table A against the clock over 2 rounds, both against the clock, best 28% go to the second round in accordance with their placing in the first round (penalties and time)

Jump-off (if any)

Speed/Fixed time

Obstacles height:

Number of horses per athlete

Number of Starters:

Total prize money:

No Jump Off

375 m/min

1.45m

1

45

€25000

Chart to be used: 1 (25% to winner)

2 (33% to winner) **x** 

Please specify prize money amount for each athlete placed 13th and beyond: €20

#### Qualification:

- Prequalified are -if present-the winning athlete of the Millstreet 2016 Grand Prix, the current Senior Irish National Champion, the individual medal winners at the last Olympic, Pan Arab and Pan American Games, the individual medal winners at European and World Championships and the winner of the last FEI World Cup TM Final -2017.
- 2. In addition, the athletes placed 1st up to and including 20th place (including ties for 20th place) in the final results of Competition No 3 will immediately be qualified for the Grand Prix. If athletes prequalified will be among these 20 athletes, the next best-placed athletes in the result of Competition No 3 will qualify for the Grand Prix as well.
- 3. The remaining athletes will be taken from Competition No 5, if not yet Qualified for the Grand Prix until the maximum number of 45 starters will be achieved.
- 4. All athletes and horses qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one competition prior to the Grand Prix.

\* \* \* \* \* \* \* \* \* \* \*



### X. FACILITIES OFFERED

**Accommodation** 

#### 1. ATHLETES

Hotel: Castle Hotel Macroom
Address: Main Street, Macroom, Co. Cork
Telephone: 00353 2641074
At the expense of: The Organiser  or
Accommodated (bed and breakfast) from

Meals

At the expense of:	The <u>Organiser</u>	or	Athletes X
Meals provided from	to		Where: Restaurants are provided on site either
in the Self Service Re	estaurant or the Coad	ch I	House

or Athletes X

to

Athletes X

from

to

#### 2. GROOMS

#### **Accommodation.**

<u>Meals.</u>		
At the expense of:	The <u>Organiser</u>	or <u>Athletes</u> X
Meals provided from	to	. Where: Restaurants are provided on site either

**NB**: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

# XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

Requests for accommodation must be sent with entries. Accommodation will be at the cost of: Organiser

in the Self Service Restaurant or the Coach House

#### 1. DRAW

The draw for each international competition will take place in the show office approx. 15minutes (18.15) after closing time of declaration of the respective competition.

Grand Prix Draw Time, date and location: Saturday August 5<sup>th</sup> 2017 - Secretary's Office at 18.00. FEI Art 252.6.1

### 2. COMPETITION ARENA(S)

Dimensions: 300\*200m

Type of Footing: Sand and Grass Combination



#### 3. PRACTICE ARENA(S)

Dimensions: 100\*50m

Type of Footing: Sand and Fibre Combination

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

#### 4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m + 20% 3m x 4m)

Space for organiser to include details if necessary

#### 5. SAFETY CUPS

Name of Manufacturer: CARO Cardinali & Rothenberger GmbH

#### **6. TIMING DEVICE**

Name of Manufacturer: Alge

Model: ALGE TIMY PXE FEI Report number: 22020008A

#### 7. SCORING/TIMING PROVIDER

Name of the company: Rechenstelle GmbH & Equipe
Name contact person: Stefhan Loosen & Jon Stenqvist
Contact email: jon.stenqvist@equipe.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### 8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

#### 9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to



carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

).TI			
 	L	 	447

Are you selling tickets for spectators to attend your event: Yes $\square$ No X Name of your ticketing provider: Web address to buy ticket:
11.BETTING
Betting will be authorised by the Organiser: Yes $\square$ No X
12.TRANSPORT REIMBURSMENT HORSES / PONIES
Transport expenses to be paid by: The <u>Organiser</u> at per km. The <u>Athlete</u> X
13.WELCOME
The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.
14.LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS  Walking distance
Organiser Shuttle Service X Public Transport  to be paid by the Organiser  from / the Athlete  If paid by Athlete approximate cost per round trip: Other:
15 ENTRY DIGHT TO SHOWCDOHNES/ACCREDITED DEDSONS

#### 15.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
Partner: 1
Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

#### **16. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <a href="http://inside.fei.org/fei/your-role/organisers/handbook">http://inside.fei.org/fei/your-role/organisers/handbook</a>



### XII. VETERINARY MATTERS

#### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Mercury Bloodstock,

Address: Kilnamorahg, Donade, Naas, Co.Kildare

Telephone: 00353 45869690 Fax: 00353 45869395

Email: info@mercurybloodstock.com

Opening hours: 09.00-17.00

Space for organiser to include details if necessary

#### 2. HEALTH REQUIREMENTS

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: N/A
Quarantine period: N/A
Specimen Import Licence applied: N/A

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

#### 3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

#### 4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.



#### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

#### 7.1. PASSPORTS. FEI General Regulations Article 137

## For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in CSIP or in CSICh Cat. A in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions** in accordance with Annex II of the FEI Veterinary Regulations and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

#### 7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE		
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination		
First Booster	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of		



	Course	the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days
	booster previous vaccination	after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### 7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### 7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### 7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

# 8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI

### 8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).



#### 8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <a href="http://inside.fei.org/fei/your-role/veterinarians">http://inside.fei.org/fei/your-role/veterinarians</a> for information and details.

### XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <a href="http://inside.fei.org/content/anti-doping-rules">http://inside.fei.org/content/anti-doping-rules</a>.

### XIV. ADDITIONAL INFORMATION

### 1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### 1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### 1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### 1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.



#### 1.2. ATHLETES AND OWNERS

#### 1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### 1.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

#### 1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

### 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <a href="http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf">http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf</a>
Appeals: <a href="http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf">http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf</a>

#### 3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

#### 4. STEWARDING

- · If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is



mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. [Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.] If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

#### 5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### 6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

#### 7. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information



### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses		
Olympic Games/WEG	As of 18 <sup>th</sup> year	Min 9 y.o.		
Continental Championships Senior	As of 18 <sup>th</sup> year	Min 8 y.o.		
	7			
Regional Championships/Games	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)		
World Cup Final	As of 18 <sup>th</sup> year	Min. 9 y.o.		
Nations Cup Final	As of 18 <sup>th</sup> year	Min. 8 y.o.		
CSI-W1*-5*/CSIO-W1*-5*		·		
Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF	Min. 7 y.o. Min. 7 y.o.		
Other Competitions if height max. 1.40m	As of 14 <sup>th</sup> year "	Min. 7 y.o		
Other Competitions if height max. 1.30m	As of 12 <sup>th</sup> year "	Min. 7 y.o		
CSI3*-5*/CSIO1*-5*	,	,		
Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of $18^{th}$ year As of $16^{th}$ year with permission of their NF As of $14^{th}$ year " " As of $12^{th}$ year " "	Min. 7 y.o.		
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year ""	Min. 6 y.o.		
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year ""	Min. 6 y.o.		
CH-Y	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.		
CSI/CSIO-Y	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.		
CH-J	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.		
CSI/CSIO-J	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.		
CSI/CSIO-Ch/CH-Ch	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.		
CSI/CSIOP/CH-P	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.		
CSIU-25	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.		
CSIV	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.		
CSIAm	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;		
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.		
CH-M-YH-S	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.		



#### 8. PRIZE MONEY DISTRIBUTION

#### Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11		12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition		12 more		ore than 12	
Prize money	40′000	40′000			40′000	
		%		%		
winner		25	10'000	25	10'000	
2		20	8000	20	8000	
3	All athletes having completed the competition receive prize money, to be distributed	15	6000	15	6000	
4	according to the percentages at right from the 1st placed to the last placed athlete.	10	4000	10	4000	
5	The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in	7	2800	7	2800	
6	descending order starting again with the 1st placed athlete until there are no more	5.5	2200	5.5	2200	
7	prizes to be distributed.	4	1600	4	1600	
8	0	3	1200	3	1200	
9	See examples below*.		1200	3	1200	
10		2.5	1000	2.5	1000	
11		2.5	1000	2.5	1000	
12	n/a	2.5	1000	2.5	1000	
total	40′000	100	40'000	100	40'000	
*Examples:  5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3nd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.				addit for the place fulfil of prize athle The a	mount to be	
10 athletes: winner gets prize for $1^{st}$ (25%) and $11^{th}$ (2.5%), second placed gets prize for $2^{nd}$ (20%) and $12^{th}$ (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from $3^{nd}$ to $10^{th}$ place.		given to each o these athletes i be stated in the Schedule.		athletes is to ated in the		

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11		12-48		over 48	
Nº of prizes	Same as the number of starters who finish the competition	12		more than 12		
Prize money	40'000	40′000 40′000		40′000		
		%		%		
winner		33	13'200	33	13'200	
2		20	8000	20	8000	
3	All athletes having completed the competition receive prize money, to be	15	6000	15	6000	
4	distributed according to the percentages at right from the 1st placed to the last	10	4000	10	4000	
5	placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place,	6	2400	6	2400	
6	are then distributed in descending order starting again with the 1st placed	4.5	1800	4.5	1800	
7	athlete until there are no more prizes to be distributed.	3	1200	3	1200	
8		2.5	1000	2.5	1000	
9	See examples below*.	2	800	2	800	
10		2	800	2	800	
11		1	400	1	400	
12	n/a	1	400	1	400	
total	40′000	100	40'000	100	40'000	
*Examples:  5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3nd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.  10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3nd to 10th place.				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.		

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

#### For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



#### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they <u>must</u> provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

### **IMPORTANT**

# The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

#### **IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB:* In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.

In both cases above ach group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.



### XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID1:	10095550	
Name*:	Buckley	
First Name*:	Eimear	
E-Mail*:	admin@millstreethorseshow.ie	
Access Rights*:	⊠ Admin²	☐ Consult <sup>3</sup>
Events <sup>4</sup> :		
FEI ID¹:		
Name*:		
First Name*:		
E-Mail*:		
Access Rights*:	☐ Admin²	☐ Consult <sup>3</sup>
Events <sup>4</sup> :		
FEI ID¹:		
Name*:		
First Name*:		
E-Mail*:		
Access Rights*:	☐ Admin²	☐ Consult <sup>3</sup>
Events <sup>4</sup> :		

<sup>&</sup>lt;sup>1</sup> If already have an FEI user account.

<sup>&</sup>lt;sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>&</sup>lt;sup>3</sup> You are just able to consult and download the entries/lists.

<sup>&</sup>lt;sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

<sup>\*</sup> Mandatory Fields



#### 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

http://inside.fei.org/fei/your-role/organisers/xml-format

If you or your provider are unable to produce the required files, results will be accepted by e-mail to <a href="results@fei.org">results@fei.org</a>, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

http://inside.fei.org/fei/your-role/organisers/jumping/results-forms

# All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST